President Pittenger reported the following faculty changes, which report was approved by the board:

1. Mr. Hubert T. Wilhite, of the Industrial Arts Department, died on April 3. Mr. Hamilton has been secured as temporary teacher to complete the spring quarter's work. Mr. Hamilton supplied for Mr. Wilhite when he was ill last year, and because of his knowledge of the work here, is a capable temporary teacher. He began work April 12 and is to be paid $5.00 a day for the remainder of the term.

2. Leave of absence:
   a. Mr. Ervin C. Shoemaker, of the English department, will continue his leave during spring quarter.
   b. Mr. Francis F. Brown, of the art department, is absent during the spring quarter, doing work on his master's at Ohio University.

3. Mid-Spring Teachers: (April 30-June 12)
   a. Miss Jennie Sloan (Ph.D.): Social Science, $300.00
   b. Mrs. M. N. Gould, Gluff (M.A.): Education, $250.00
   c. Miss Goldie Shanahan (M.A.): Business Education, $240.00

Mr. O. B. Christy returns from his study at Peabody College for Teachers, taking up his work here with the opening of the mid-spring term as Acting-Head of the department of Science.

President Pittenger presented an analysis of the faculty membership at Ball College, and the report was heard with interest by the board.

Faculty organization for Burris school

President Pittenger reported the following faculty organization for Burris school summer session, and the report was approved by the board:

Burris school will hold a summer session during the first summer term. The following grades and subjects will be given:

1. First and Second grades - 1 teacher
2. Third and Fourth grades - 1 teacher
3. Fifth and Sixth grades - 1 teacher
4. Art, Recreation - 1 teacher
5. Science (4 weeks, to make up 4 teaching weeks which will retire)
6. Social Studies, this year - 1 teacher
7. Industrial Arts - 1 teacher
8. Physical Education, for doctor's degree
9. Creative writing and Recreational Reading - 1 teacher

Total Normal - 1 teacher

President Pittenger asked for approval the following arrangements for Ball college commencement.

Announcements for Ball college commencement.

President Pittenger asked for approval the following arrangements for Ball college commencement.
May 6, 1935.

0. Ball College Commencement;—That Dr. Frank D. Blutz be engaged for the baccalaureate address, his compensation to be $25.00, and that Bishop Francis J. McConnell be engaged for the commencement address, and that his compensation be $100.00. Approved by the board.

1. Fiscal matters pertaining to the Arts Building, and these were approved by the board;

   1. First payment received from federal government;
   2. Under date of April 28, our first re-imbursement check, in the sum of $55,553.52, was received from the Public Works Administration.
   3. Ball Brothers payment:
      Under date of April 25, Ball Brothers paid in full their contribution of $55,000 toward the construction of the Arts Building.

   President Pittenger reported the following fiscal matters in connection with the building of the Arts Building, and these were approved by the board;

2. Ball Brothers to defray expenses of alterations in Art Building.

   President Pittenger presented a letter from F. C. Ball regarding the wishes of the Ball Brothers to defray the expenses of the alteration in windows and other items for the Arts Building.

   The board decided to accept the generous offer of the Messrs. Ball, and expression was made of the board's gratitude for their liberality and cooperation.

3. Travel permit for George C. Cole, business manager, to attend the National Association of Business Managers of Universities and Colleges, at Chicago, May 15-18 with expenses paid. Approved by the board.

   President L. A. Pittenger asked that the permit be extended to include W. D. Wagoner of Ball State College, and the board acquiesced.

   Resignation of Miss Louise Gillum.

   Mr. Tirey reported the resignation of Miss Louise Gillum of the Home Economics Department, who has been on a year's leave of absence at the University of California. It was reported that Miss Gillum will accept a place on the staff of the University of California. The board accepted the resignation.

   Faculty Appointments.

   President Tirey recommended the appointment of the following to the faculty of Indiana State Teachers College:

   1. It is recommended that Mr. Richard F. McDaid be appointed as instructor in mathematics at a salary of $2700.00 for forty-two (42) weeks, to succeed Professor Higgins who will retire at the end of this term. Mr. McDaid will begin the work with the fall term of 1935. He is a graduate of the University of Michigan and will have his work completed for doctorate degree when his dissertation is completed. He has acted as instructor in the University of Michigan and is at present is on the faculty of Ypsilanti State Normal.

   2. It is recommended that Miss Eunice Hardy be appointed as teacher of French and Latin in the New Laboratory School to begin with the fall term at a salary of $2,000.00 for nine (9) months. Miss Hardy is at present teacher of French and Latin and Dean of Women at the State Normal School at Springfield, South Dakota.
1. First summer term - Virginia Appleby - Home Econ. full time - $300.00.
2. Second summer term - June Reynerson, Art, 200.00; Virginia Seabee, Art, 200.00; Helen Wood, Commerce, 200.00; E. L. Abell, Education, 200.00; R. A. Acher, Education, 200.00; Wary D. heed, Education, 200.00; J. R. Shannon, Education, 200.00; E. L. Welborn, Education, 200.00; Olis G. Jamison, Education, 200.00; E. M. Gifford, English, 200.00; R. W. Masters, English, 200.00; J. M. Sand, English, 200.00; James M. Sullivan, Foreign Languages, 200.00; Virginia Appleby, Home Economics, 200.00; Anne Arnold, Home Economics, 200.00; M. L. Laubach, Industrial Arts, 200.00; W. O. Herrin, Math, 200.00; F. R. Higgin, Mathematics, 200.00; Lawrence E. Eberly, 200.00; Walter P. Arts, Phys. Ed. Men, 200.00; A. D. Glasscock, Phys. Ed. Women, 200.00; William Duvall, Phys. Ed. Women, 200.00; James F. Hackett, Science, 200.00; W. L. Lee, Physics, 200.00; B. R. Smith, Science, 200.00; F. D. Wilkinson, Science, 200.00; Dona Gram, Science, 200.00; W. F. Mitchell, Social Studies, 200.00; James F. Stack, Social Studies, 200.00; A. H. Luehring, Social Studies, 200.00; Industrial Art.

3. It is recommended that Ruth Temple be appointed as teacher of Commerce in the new Laboratory school to begin with the fall term at a salary of $1800.00 for nine (9) months. Miss Temple will receive her master's degree from Columbia University in June.

All of the above recommendations were approved by the board on motion of Mr. Cronin, seconded by Mr. Keltner.

Concerning closing the contract with school city of Terre Haute

President Tirey made the following report regarding the closing of the contract School any with the school city of Terre Haute regarding the operation of the new laboratory new school at Terre Haute;

A. Laboratory School contract with school city of Terre Haute. During the past few weeks the proposed contract with the school city to furnish overnight pupils for the newly established school has been consummated. In accordance with authorization at previous meeting President Seller and Secretary Cronin have signed the contract for the College Board. The executed contract is attached to these minutes as exhibit A.

It is recommended that the contract herewith submitted, signed by Emmett Here, President of the School City of Terre Haute, Morton T. Hiddman, pupil Secretary of School City and William F. Gronin, Secretary and John H. Heller, President of State Teachers College Board, be officially approved by the Teachers Board.

CONTRACT

STATE TEACHERS COLLEGE BOARD

and

SCHOOL CITY OF TERRE HAUTE, VIGO COUNTY, INDIANA

THIS AGREEMENT, made and entered into this 17th day of April, 1935, by and between the State Teachers College Board, party of the first Part, hereinafter called "THE BOARD", and the School City of Terre Haute, Vigo County, Indiana, party of the second Part, hereinafter called the "SCHOOL CITY", WITNESSETH:

WHEREAS, The Board has established a school in the City of Terre Haute, Vigo county, Indiana, for the purpose of instructing children therein in the subjects and branches of learning taught in the public schools in the State of Indiana, which said school so established is and shall be known as the Laboratory School, and annual per

WHEREAS, The Board is desirous of securing and receiving regular attendance of the children from said school city in said laboratory school for training or teaching in said school, and the School City is desirous of continuing the operation of the city's schools commonly known as the Harrison School and the Hook School, each of which school is located near said laboratory school, in order to avoid duplication of school facilities in the territory heretofore described.

NOW, THEREFORE, for the compensation and upon the further terms and conditions hereinafter set forth, the Board agrees that during all school years or semesters shall period of the School City during the life of this contract it will receive and pay to the School City in said laboratory school in the subjects and branches of learning taught in grades one (1) to twelve (12), both inclusive, in the public schools of Indiana,
School who live outside of the City of Terre Haute, or upon failure to receive said transfer tuition, said transfer tuition shall be deducted from the amount due to the Board.

In the event that said Board shall conduct a kindergarten in said Laboratory School, the School City shall be under no obligation to pay the per capita cost of kindergarten until the School City shall have established kindergartens in its schools. Provided, that if said School City shall re-establish kindergartens on a Half-Year Basis, said School City will pay to said Board for the children who live in the above-described district and who attend the kindergarten operated in said Laboratory School, an amount equal to seventy-five percentum (75%) of said School City's annual per capita kindergarten cost calculated on the basis of enrollment, said per capita cost to be determined as hereinafore provided. Provided further, that if said School City shall establish kindergartens on a yearly basis, the School City will then pay to said Board for the children who live in the above-described district who attend the kindergarten in said Laboratory School, an amount equal to seventy-five percentum (75%) of said School City's annual per capita cost for kindergarten calculated on the basis of April enrollment, said per capita cost to be determined as hereinafore provided.

The School City agrees that during the school year 1935-1936 that it will assign for services in the Laboratory School from seven (7) to ten (10) of its teachers depending upon the number which said Board can use advantageously, as follows: approximately sixty percentum (60%) Elementary teachers, approximately twenty percentum (20%) Junior High School teachers, and approximately twenty percentum (20%) Senior High School teachers, subject to the approval of the Board; such teachers so assigned shall teach in the Laboratory School until said School City shall find it possible to absorb said teachers in other schools of the City; said teachers shall be paid by said School City in the amount and manner as if said teachers were assigned to like duty in the said School City, and the Board agrees to accept from seven (7) to ten (10) such teachers in its Laboratory School under conditions herein stated, and forth, and the Board further agrees that the compensation to be paid by said School City as hereinafore provided shall be reduced by the amount that said School City shall pay to its teachers so assigned to said Laboratory School during the school year for which said compensation is paid. It is further agreed and mutually understood by both parties that said teachers so assigned to the Laboratory School are to work under the direction of the teachers College authorities and may be returned to said School City at the end of school year in case the Teachers College authorities deem their services unsatisfactory to Laboratory School teachers, but the exercise of this right of return by the Teachers College authorities shall not decrease the number of teachers of the School City to be accepted by said Board for service in the Laboratory School, integral agreement reached mutually between the School City and the Laboratory School for services unsatisfactory to Laboratory School during the school year for which said compensation is paid. 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It is further mutually agreed:

1. That the Superintendent of Schools of the School City shall visit and observe the work in said Laboratory School as often as he shall deem advisable;

2. That said Superintendent shall counsel and advise with the Board as often as he shall see fit and whenever called upon by the Board;

3. That the Board shall maintain in said Laboratory School, in all courses offered, facilities equal to the facilities that the School City of Terre Haute provides for its schools;

4. The administrative and instructional corps of the Laboratory School shall cooperate in all matters which are common to the Terre Haute City Schools and the Laboratory School to the end that the Laboratory School shall be a unit coordinate with the City Schools.
May 6, 1935

The board accepted the report, submitted in duplicate, of the committee on contract with the State Teachers College Board, which was approved by the following vote:

Ayes - Mr. Adams, Mr. Becherer, Mrs. Herber and Mr. Short.
Nays - None

On motion of Mr. Keitner, seconded by Mr. McMurray, the recommendation was approved.

Concerning loan from Bank

President Trey reported that, with Secretary Cronin, he had investigated the possibility of securing a loan from the Terre Haute First National bank and felt that such a loan can be negotiated in case it is needed to complete settlement with the contractors for the Laboratory school at Terre Haute.

The report was accepted by the board.

Extra on Laboratory school

President Trey reported the following extra on the new Laboratory school
May 6, 1935.

approved during the month of April by the college officials and the college officials:

G. Extras for Laboratory School construction: The following extras have been approved during the month of April by the architects and college officials:

#22 Freyn Brothers Contract--Connecting Temporary radiators. $437.72
#23 Freyn Brothers Contract--Install pipe with fittings and covering to connect drinking fountain risers with loop, extending new riser for laboratory tables; extend drinking fountain riser into tunnel and connect to present main. $321.00
#24 North Construction Contract--Install wood scribe moulding around doors on corridor side above vanscot. $112.25
#25 North Construction Contract--Combination Locks for steel lockers.
#26 North Construction Contract--Remove seats ledges against wall and finishing area where ledges are removed. $1,850.00

The board accepted the report.

Transfer of budget items, granted to Mr. Farm, Mr. Eder, and one other member of the staff, to attend the NEA at Chicago, and resolutions were adopted by the college officials in connection with the Laboratory school, and the matter was left in the hands of action of Mr. President Tirey.

President Tirey reported the following transfer of budget items, which were together as follows:

$150.00 from Industrial Arts 624 to 625 for administrative officials of in Chicago July 10-13. These expenses were approved by the board.

$19.50 from Industrial Arts 625 and 10.00 to Administrative Arts 625 and 75.00 to 321.00

President Tirey presented a report regarding the staff of College faculty for the first term of the Laboratory School faculty.

Builders' risk insurance

President Tirey made a report on the builders' risk insurance in connection with the Laboratory school, and the matter was left in the hands of action of Mr. President Tirey and Mr. Cole reported satisfactory progress in the matter, and also reported that the schools of the state were co-operating in a gratifying degree.

Jane Rayner

Business Department

Raymond Young

Inez Aldering - $200.00

Kate Browning

Industrial Arts

L. R. Passey

R. L. Allen

Harold Bright

Belen Esler - $200.00

P. G. Loford

Chemistry

L. M. Mace

Elizabeth M. Crawford

B. L. Griffin

Physics and Mathematics

Harry W. Evans

W. G. Kuhlman

Econonics

Ivan M. Utz

Virginia Appley - $300.00

Industrial Arts Department

M. L. Lambert

A. A. Nicholson

A. R. Luehring

Mathematics Department

R. D. Rauscher

T. R. Higginson

Music Department

L. M. Tilson

Lawrence Sheerley

Virginia Scobee

Raymond E. Ransford - $200.00

Helen Wood

B. A. Henderson - $200.00

Mary Lee

R. H. Shannon

Leona Scock - $200.00

Z. L. Spilker

Robert W. Masters

Mary McBeth

Victoria C. Miller

Marie E. Irvin

P. H. Wang

A. H. Hurst - $200.00

Anne Habick

A. E. Smith

J. W. Trautber

Inez Morris

Louise Batchelder - $200.00