

May 6, 1935.

Indianapolis, Indiana,

Ball College Commencement; - That Dr. Frank D. Blutz be engaged for the baccalaureate address, his compensation to be \$25.00, and that Bishop Francis J. McConnell be engaged for the commencement address, and that his compensation be \$100.00. Approved by the board.

May 6, 1935.

The State Teachers College Board met in Indianapolis, May 6 with members present as follows: John H. Heller, Sanford M. Keltner, William F. Cronin, and Floyd I. McMurray. Absent Frank C. Ball.

The date and place for the next meeting were left to the presidents of the two colleges.

President Pittenger reported the following fiscal matters in connection with the building of the Arts Department:

Discussion pertaining to faculty members traveling

President of the board, John H. Heller opened a discussion as to the feasibility of having those granted travel permits to appear before the board and to report as to information or experiences gained by their travels. After some discussion it was deemed best that the presidents of the institutions inform themselves on such matters and that they present such reports to the board.

Faculty changes

President L. A. Pittenger reported the following faculty changes, which report was approved by the board;

1. Mr. Hubert T. Wilhite, of the Industrial Arts Department, died on April 3. Mr. Merrill Hamilton has been secured as temporary teacher to complete the spring quarter's work. Mr. Hamilton supplied for Mr. Wilhite when he was ill last year, and because of his knowledge of the work here, is a capable temporary teacher. He began work April 12 and is to be paid \$5.00 a day for the remainder of the term.

2. Leave of absence:

a. Mr. Ervin C. Shoemaker, of the English department, will continue his leave during spring quarter;

Mr. Francis F. Brown, of the art department, is absent during the spring quarter, doing work on his master's at Ohio University.

3. Mid-Spring Teachers: (April 30-June 12) permit for George C. Cole, business manager,

Miss Jennie Sloan (Ph.D.)	Social Science	\$300.00
Mrs. Pearle Gould Gluff (M.A.)	Education	225.00
Miss Goldie Shanahan (M.A.)	Business Education	240.00

Mr. O. B. Christy returns from his study at Peabody College for Teachers, taking up his work here with the opening of the mid-spring term as Acting-Head of the department of science.

President Pittenger presented an analysis of the faculty membership at Ball College, and the report was heard with interest by the board.

Mr. Tiley reported the resignation of Miss Louise Gillum of the Home Economics Department, who

Burriss school year's leave of absence at the University

President Pittenger reported the following faculty organization for Burriss School Summer Session, and the report was approved by the board;

Burriss school will hold a summer session during the first summer term. The following grades and subjects will be given:

First and Second grades, -	1 teacher
Third and Fourth grades, -	1 teacher
Fifth and Sixth grades, -	1 teacher
Music, -	1 teacher
Art, -	1 teacher
Science, -	1 teacher
Social Studies, -	1 teacher
Industrial Arts, -	1 teacher
Physical Education, -	1 teacher
Creative writing and Recreational Reading, -	1 teacher
Total	10 teachers

2. It is recommended that Mr. Tiley be appointed as teacher of French and college commencement.

President Pittenger asked for approval the following arrangements for Women at the State Normal School at Springfield, South Dakota.

May 6, 1935

- C. Ball College Commencement;- That Dr. Frank D. Slutz be engaged for the baccalaureate address, his compensation to be \$25.00, and that Bishop Francis J. McConnell be engaged for the commencement address, and that his compensation be \$100.00. Approved by the board.

Fiscal matters pertaining to the Arts building

President Pittenger reported the following fiscal matters in connection with the building of the Arts Building, and these were approved by the board:-

1. First payment received from federal government;  
Under date of April 24, our first re-imbusement check, in the sum of \$55,553.52, was recieved from the Public Works Administration.
2. Ball Brothers payment:  
Under date of April 25, Ball Brothers paid in full their contribution of \$55,000 toward the construction of the Arts Building.

Ball Bros. to defray expenses of alterations in Art Building.

President Pittenger presented a letter from F. C. Ball regarding the wishes of the Ball Brothers to defray the expenses of the alteration in windows and other items for the Arts Building.

The board decided to accept the generous offer of the Messrs, Ball, and expression was made of the board's gratitude for their liberality and co-operation.

TERRE HAUTE BUSINESS

Request for travel permit

President Tirey asked travel permit for George C. Cole, business manager, to attend the National Association of Business Managers of Universities and Colleges, at Chicago, May 15-16 with expenses paid. Approved by the board. President L. A. Pittenger asked that the permit be extended to include W. D. Wagoner of Ball State College, and the board acquiesced/

Resignation of Miss Louise Gillum

Mr. Tirey reported the resignation of Miss Louise Gillum of the Home Economics Department, who has been on a year's leave of absence at the University of California. It was reported that Miss Gillum will accept a place on the staff of the University of California. The board accepted the resignation.

Faculty Appointments

President Tirey recommended the appointment of the following to the faculty of Indiana State Teachers College:

1. It is recommended that Mr. Richard F. McDaid be appointed as instructor in Mathematics at a salary of \$2700.00 for forty-two (42) weeks, to succeed Professor Higgins who will retire at the end of this year. Mr. McDaid will begin his work with the fall term of 1935. He is a graduate of the University of Michigan and will have his work completed for doctorate degree when his dissertation is completed. He has acted as instructor in the University of Michigan and at present is on the faculty of Ypsilanti State Normal.
2. It is recommended that Miss Miriam Hardy be appointed as teacher of French and Latin in the New Laboratory School to begin with the fall term at a salary of \$2,000.00 for nine (9) months. Miss Hardy is at present teacher of French and Latin and Dean of Women at the State Normal School at Springfield, South Dakota.

May 6, 1935.

C. Summer School Faculty:

1. First summer Term - Virginia Appleby - Home Econ. full time --\$300.00

2. Second summer term - June Reynerson, Art, 200.00; Virginia Scobee, Art, 200.00; Helen Wood, Commerce, 200.00; E. L. Abell, Education, 200.00; R. A. Acher, Education, 200.00; Mary D. Reed, Education, 200.00; J. R. Shannon, Education, 200.00; E. L. Welborn, Education, 200.00; Olis G. Jamison, Education, 200.00; E. M. Gifford, English, 200.00; R. W. Masters, English, 200.00; Rose M. Small, English, 200.00; James M. Sullender, Foreign Languages, 200.00; Virginia Appleby, Home Economics, 200.00; Anne Harold, Home Economics, 200.00; M. E. Laubach, Industrial Arts, 200.00; W. O. Shriner, Math. 200.00; F. R. Higgins, Mathematics, 200.00; Lawrence E. Eberley, 200.00; A. L. Strum, Phys. Ed. Men, 200.00; D. A. Glascock, Phys. Ed. 200.00; Walter E. Marks, Phys. Ed. Men, 200.00; Florence M. Curtis, Phys. Ed. Women, 200.00; Miriam Duvall, Phys. Ed. Women, 200.00; James F. Mackell, Science, 200.00; W. LeRoy Perkins, Science, 200.00; B. H. Smith, Science, 200.00; P. D. Wilkinson, Science, 200.00; Dona Gram, Science, 200.00; W. F. Mitchell, Social Studies, 200.00; Fred E. Brengle, Social Studies, 200.00; A. H. Luehring, Industrial Arts.

3. It is recommended that Ruth Temple be appointed as teacher of Commerce in new Laboratory school to begin with the fall term at a salary of \$1800.00 for nine (9) months. Miss Temple will receive her master's degree from Columbia University in June.

All of the above recommendations were approved by the board on motion of Mr. Cronin, seconded by Mr. Keltner.

Concerning closing the contract with school city of Terre Haute

President Tirey made the following report regarding the closing of the contract School with the school city of Terre Haute regarding the operation of the new Laboratory School at Terre Haute:

A. Laboratory School contract with school city of Terre Haute. During the past few weeks the proposed contract with the school city to furnish pupils for the new laboratory school has been consummated. In accordance with authorization at previous meeting President Heller and Secretary Cronin have signed the contract for the College Board. The executed contract is attached to these minutes as exhibit A.

It is recommended that the contract herewith submitted, signed by Emma L. Herber, President of the School City of Terre Haute, Morton T. Hidden, Secretary of School City and William F. Cronin, Secretary and John H. Heller, President of State Teachers College Board, be officially approved by the Teachers College Board.

C O N T R A C T

STATE TEACHERS COLLEGE BOARD

and

SCHOOL CITY OF TERRE HAUTE, VIGO COUNTY, INDIANA

THIS AGREEMENT, made and entered into this 17th day of April, 1935, by and between the State Teachers College Board, party of the First Part, hereinafter called "THE BOARD", and the School City of Terre Haute, Vigo County, Indiana, party of the Second Part, hereinafter called the "School City", WITNESSETH:

WHEREAS, The Board has established a school in the City of Terre Haute, Vigo County, Indiana, for the purpose of instructing children therein in the subjects and branches of learning taught in the public schools in the State of Indiana, which said school so established is and shall be known as the Laboratory School, and is located in said City of Terre Haute on the north side of Chestnut Street between the Seventh and Eighth Streets, and

WHEREAS, The Board is desirous of securing and receiving regular attendance of the children from an area or territory of said City near said Laboratory School for education or training in said school, and

WHEREAS, the School City is desirous of discontinuing the operation of the city schools commonly known as the Harrison School and the Hook School, each of which is located near said Laboratory School, in order to avoid duplication of school facilities in the territory hereinbelow described,

NOW, THEREFORE, for the compensation and upon the further terms and conditions hereinbelow set forth, The Board agrees that during all school years or semester periods of the School City during the life of this contract it will receive and instruct in said Laboratory School in the subjects and branches of learning taught in grades one (1) to twelve (12), both inclusive, in the public schools of Indiana,

May 6, 1935. y 6, 1935.

School who live outside of the City of Terre Haute, or upon failure to receive HAUTE, said transfer tuition, said transfer tuition shall be deducted from the amount due to the Board.

BY  
In the event that said Board shall conduct a kindergarten in said Laboratory School, the School City shall be under no obligation to pay the per capita cost of kindergarten pupils unless and until said School City shall re-establish kindergartens in its schools. Provided, that if said School City shall re-establish kindergartens on a half-year basis, said School City will pay to said Board for the children who live in the above-described district and who attend the kindergarten operated in said Laboratory School, an amount equal to seventy-five percentum (75%) of said School City's half-year per capita kindergarten cost calculated on the basis of enrollment; said per capita cost to be determined as hereinbefore provided. And provided further, that if said School City re-establishes kindergartens on a yearly basis, the School City will then pay to said Board for the children who live in the above described district who attend the kindergarten in said Laboratory School, an amount equal to seventy-five percentum (75%) of said School City's annual per capita cost for kindergarten calculated on the basis of April, enrollement, said per capita cost to be determined as hereinbefore provided.

To-wit: Emma L. Herber, President, Jay Short, Treasurer, Clark L. Adams, Secretary.  
The School City agrees that during the school year 1935-1936 that it will assign for services in the Laboratory School from seven (7) to ten (10) of its teachers depending upon the number which said Board can use advantageously, as follows: approximately sixty percentum (60%) Elementary teachers, approximately twenty percentum (20%) Junior High School teachers, and approximately twenty percentum (20%) Senior High School teachers, subject to the approval of the Board; such teachers so assigned shall teach in the Laboratory School until said School City shall find it possible to absorb said teachers in other schools of the City; said teachers shall be paid by said school City in the amount and manner as if said teachers were assigned to like duty in the said School City, and the Board agrees to accept from seven (7) to ten (10) such teachers in its Laboratory School under conditions herein set forth, and the Board further agrees that the compensation to be paid by said School City as heretofore provided shall be reduced by the amount that said City shall pay to its teachers so assigned to said Laboratory School during the school year for which said compensation is paid. It is further agreed and mutually understood by both parties that said teachers so assigned to the Laboratory School are to work under the direction of the Teachers College authorities and may be returned to said School City at the end of a school year in case the Teachers College authorities deem their services unsatisfactory as Laboratory School teachers, but the exercise of this right of return by the Teachers College authorities shall not decrease the number of teachers of the School City to be accepted by said Board for service in the Laboratory School.

IT IS FURTHER AGREED, by and between the parties hereto, that said Board will not accept in said Laboratory School any pupils from outside of the City of Terre Haute without the approval of said School City.

IT IS FURTHER MUTUALLY AGREED: School City of Terre Haute.

1. That the Superintendent of Schools of the School City shall visit and observe the work in said Laboratory School as often as he shall deem advisable;

2. That said Superintendent shall counsel and advise with the Board as often as he shall see fit and whenever called upon by the Board;

3. The Board shall maintain in said Laboratory School, in all courses concurred it offers, facilities equal to the facilities that the School City of Terre Haute provides for its schools;

4. The administrative and instructional corps of the Laboratory School shall cooperate in all matters which are common to the Terre Haute City Schools and the Laboratory School to the end that the Laboratory School shall be a unit coordinate with the City Schools.

5. No teacher in or for said Laboratory School shall be retained in the employ of the Board who, in the judgment of the Superintendent of the Terre Haute City Schools, refuses to cooperate with the Terre Haute City Schools in carrying out the spirit of this Contract.

This Contract shall be and remain in full force and effect from the date of execution thereof until and including the 30th day of June, 1936, and shall continue in full force and effect from year to year thereafter until terminated by the mutual consent of the parties thereto, unless and until either party, by two (2) years written notice thereof to the other, shall express its desire and intent to terminate said Contract at the end of any school year of said Laboratory School.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed by their respective authorized officers, the day and year first above written.

STATE TEACHERS COLLEGE BOARD

Extra on Laboratory school

By

John H. Heller, President new Laboratory school

ATTEST: William F. Cronin, Secretary

May 6, 1935

approved during the month of April by the college officials  
SCHOOL CITY OF TERRE HAUTE,  
VIGO COUNTH, INDIANA,  
officials:

BY

C. Extras for Laboratory School construction; The following  
have been approved during the month of April by the architects  
and officials.

- #22 Freyn Brothers Contract - Connecting Temporary radiators - \$23.71  
#23 Freyn Brothers Contract - Install pipe with fittings and  
covering to connect drinking fountain risers Terre Haute, Indiana,  
extending new riser for laboratory tables; extend drink-  
ing fountain riser into tunnel and connect to present April 17, 1935.  
main - - - - - \$21.00

Be it remembered that at the adjourned session of the Board of Trustees  
of the School City of Terre Haute, Indiana, had and held at the office of  
the Board, in the Board-of-Education Building, located at the South-east  
Corner of Center and Walnut Streets, in said City, on the 17th day of April,  
1935, at the hour of 4:00 o'clock, P.M. the following members being present.  
to-wit: - Emma L. Herber, President, Jay Short, Treasurer, Clark L. Adams,  
and George A. Becherer; Morton T. Hidden, Secretary, being absent; the foll-  
owing proceedings were had: - Remove seat ledges against wall  
and finishing area where ledges are removed - - - - - \$155.00

#### MISCELLANEOUS

The board accepted the report. REPORT OF COMMITTEE ON CONTRACT  
WITH STATE TEACHERS COLLEGE BOARD.

#### Transfer of budget items

The following report was submitted:

President Tirey reported the following transfer of budget items, which was  
"April 17, 1935

Approved by the board:

Board of School Trustees  
School City of Terre Haute, Industrial Arts 02B4 and  
Vigo County, Indiana " " 02B5 to  
Terre Haute, Indiana Industrial Arts 02A2

Gentlemen: \$ 19.50 from Industrial Arts 02B5 and  
10.00 " " 02B5 and

We submit in duplicate the contract between the School City  
of Terre Haute and the State Teachers College Board for furnishing  
pupil population for the new Laboratory School of the State Teachers  
College, which we have prepared pursuant to your direction. Our  
problem was to integrate the agreement reached informally between the  
parties. The contract we are presenting has been approved by repre-  
sentatives of the State Teachers College Board.

ion with the Laboratory school, and the matter was left in his hands for action.

We recommend that the contract be approved as submitted, and  
The board that the President and Secretary be authorized and directed to execute  
it on behalf of the School City of Terre Haute.

Teachers College, and both President Tirey and Mr. Cole reported satisfactory

progress in the matter, and also reported that Respectfully submitted, state were

co-operating in a gratifying degree.

GEORGE C. CARROLL  
CHARLES E PIETY.  
COMMITTEE."

Motion by Mr. Adams, seconded by Mr. Becherer, that the report  
of the committee be accepted and approved and the recommendations concurred  
in.

Carried by the following vote:

Ayes - Mr. Adams, Mr. Becherer, Mrs. Herber and Mr. Short.

Noes - None

Adjourned.

Approved.

Fres.

On motion of Mr. Keltner, seconded by Mr. McMurray the recommendation  
was approved.

#### Concerning loan from Bank

President Tirey reported that, with Secretary Cronin, he had investigated  
the possibility of securing a loan from the Terre Haute First National bank  
and felt that such a loan can be negotiated in case it is needed to complete  
settlement with the contractors for the Laboratory school at Terre Haute.

The report was accepted by the board.

#### Extra on Laboratory school

President Tirey reported the following extras on the new Laboratory school

May 6, 1935.

approved during the month of April by the college officials and the college officials:

June 24, 1925.

- C. Extras for Laboratory School construction; The following extras have been approved during the month of April by the architects and college officials.
- #22 Freyn Brothers Contract--Connecting Temporary radiators --\$23.71
- #23 Freyn Brothers Contract--Install pipe with fittings and covering to connect drinking fountain risers with loop, extending new riser for laboratory tables; extend drinking fountain riser into tunnel and connect to present main - - - - - 321.00
- #24 North Construction Contract--Install wood scribe moulding around doors on corridor side above wainscot - - - - - 112.00
- #25 North Construction Contract--Combination Locks for steel lockers - - - - - 656.25
- #26 North Construction Contract--Remove seat ledges against wall and finishing area where ledges are removed - - - - - 185.00

The board accepted the report.

Transfer of budget items

President Tirey reported the following transfer of budget items, which was approved by the board:

- \$150.00 from Industrial Arts G2B4 and 25.00 " " G2B5 to Industrial Arts G2A2
- \$ 19.50 from Industrial Arts G2B5 and 10.00 " " G2C5 and 75.00 " " G3E8 to Industrial Arts G2C8

Builders risk insurance

President Tirey made a report on the builders' risk insurance in connection with the Laboratory school, and the matter was left in his hands for action.

The board discussed the awarding of county scholarships by Indiana State Teachers College, and both President Tirey and Mr. Cole reported satisfactory progress in the matter, and also reported that the schools of the state were co-operating in a gratifying degree.

June Reynerson

Virginia Scobee

Shepherd Young

Raymond E. Mansford-200.00

Inez Ahlering - -200.00

Helen Wood

Kate Browning

E. W. Ramsey

H. A. Henderson - -200.00

W. L. Abell

Joy M. Lacey

R. A. Acher

Mary D. Read

Harold Bright

J. R. Shannon

Helen Ederle - - 200.00

Lenna Smock - - -200.00

Fay Griffith

S. L. Walborn

L. M. Meekle

Robert W. Masters

Elizabeth M. Crawford

Mary McBeth

E. M. Gifford

Victor G. Miller

Sara K. Harvey

Hazel T. Pfennig

Harry V. Wann

F. H. Weng

F. G. Mutterer

Ivoh M. Rhyen

Hortense Hurst - -200.00

Virginia Appleby -300.00

Anne Harold

M. L. Laubach

R. E. Snitz

H. A. Huntington

J. C. Tranbarger

A. M. Luehring

W. O. Shriner

Inez Morris

F. R. Higgins

L. M. Tilsen

Louise Batchelot -200.00

Lawrence Aberley